



Nguyen Thanh dat

Sales Executive

PERSONAL STATEMENT

A proactive, customer-focused Sales Assistant with successful sales experience and a positive, confident approach. Well-developed skills in forming trusting relationships with customers as well as quickly reacting to their needs and presenting the most apt products and services. Able to work well both in teams and on own initiative, with a proven record of contributing to process improvements. Resilient and confident, and works well under pressure. Seeking a role within a health and beauty company in which to use acquired skills and interests

CONTACT

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WORK EXPERIENCE

IMB COMPANY

05/2015 - Present

Retail Sales Assistant

- Takes a supervisory role on a day-to-day basis, in a fast-paced retail environment
- Achieves personal sales targets in line with KPI objectives
- Supports Store Manager with recruitment and providing on-the-job training
- Creates a welcoming environment and provides excellent customer service including learning about products

SYS COMPANY

04/2011 - 04/2015

Sales Assistant

- Ordered and managed stock; stocked shelves
- Served and assisted customers on checkoutS
- Answered the phone and helped with queries/complaints, remaining professional at all times
- Helped train new members of staff
- Worked on tasting stalls

EDUCATION

UNIVERSITY OF ECONOMICS HCMC

BTEC: Business College

GPA: 8.0

SKILLS

Communication



PowerPoint, Word, Excel and Outlook



KEY ACHIEVEMENTS

● **Company: Won top seller prize for two consecutive months, achieving 155% and 203% of monthly targets**

● **Company: Achieved 2nd best Sales Associate in the first month at the company**

INTERESTS

Arranging social activities for family and friends, going to the gym, health and beauty, learning new things